



Food Bank of Northeast Georgia 2023 GNAP FAQ

Question: Why did I lose access to GNAP products on the P2 ordering system?

Answer: Access to all GNAP products was removed due to a shift in the contract from a 12-month to a 4-month distribution period, which made GNAP products unavailable for all food banks in Georgia during this period, while awaiting the new contract. Once your agency reviews the training materials and signs and returns the GNAP MOU, access to order GNAP products will be granted on P2.

Question: Are there quantity limits on GNAP products for Member Agencies?

Answer: Not currently, but this could change later in the contract period. GNAP products will be available during the contract period while supplies last. If we notice a particularly high demand for specific products, we reserve the right to place a quantity limit to ensure more equitable access.

Question: Do we need to have participants fill out a new GNAP eligibility form every time they are served?

Answer: No, they can fill out the form one time per contract term, then record the additional times they are served on the back of the form, as long as no information has changed. If any information has changed, a new form needs to be used. A new form can be used for each instance of service if you prefer. At this time, FBNEGA asks that you only use paper forms due to a lack of clarity around the allowance of digital recordkeeping.



Question: How should GNAP eligibility forms be maintained?

Answer: *This requirement is new so please note:* Please return all GNAP forms to either FBNEGA location as close to the end of the GNAP contract period as possible (September 30th). Forms will be kept on file by FBNEGA, separated by agency; we are unsure if an audit will occur, but we want to ensure that we are optimally prepared if one does, in order to maintain this contract without interruption.

Question: When will GNAP products be available?

Answer: These products are currently available. Regularly check the online ordering system, as products will continue to arrive and be added throughout the contract period. The last products will be added no later than September 1st and access to the online ordering system will be removed on September 15th. Examples of available products include peanut butter, mac and cheese, canned fruits and vegetables, canned meats, applesauce, fruit juice, mashed potatoes, and more.

Question: Who is eligible to receive GNAP?

Answer: Children or families with children. A child does not need to complete a GNAP form to determine eligibility. Families with children must complete a GNAP form to determine eligibility. Families are eligible if:

- 1) There is a child in the household (under 18)
AND
- A) They are a current SNAP, Medicaid, or SSI recipient
OR
- B) They currently participate in TANF
OR
- C) They report a household income below 200% of the Federal Poverty Level



Question: How do we verify that recipients have children?

Answer: Recipients will self-report that on the GNAP form when they fill it out; you do not need to see any proof of children. All GNAP recipients must have children (under 18) in the household.

Question: How do we verify recipient income?

Answer: We do not verify income; participants self-report that they are income eligible, per the table on the eligibility form.

Question: How do we verify whether a recipient is a 'TANF Recipient' or 'At-Risk' for reporting purposes?

Answer: The recipient will self-report whether they are a current 'TANF Recipient' or whether they fall into the 'At-Risk' category in Lines 6 and 7 of the GNAP form.

In line 6: If recipients check the SNAP box OR check the Medicaid box OR check the SSI box, then they are 'At-Risk'. They do not need to complete line 7 of the GNAP form to be considered eligible.

In line 6: If recipients currently receive TANF, then they check the 'TANF' box in line 6 and the care considered a 'TANF Recipient'. They do not need to complete line 7 of the GNAP form to be considered eligible.

In line 6: If recipients check 'N/A' they need to complete Line 7 to determine GNAP eligibility.

In line 7: If recipients are below 200% of the Federal Poverty Level, then they are 'At Risk' and are GNAP eligible.

You do not need to see any proof of TANF identification or eligibility, but please bear in mind that Georgia has relatively few active TANF recipients, so most clients served will check a box other than 'TANF'.



Question: How do programs verify eligibility if they distribute directly to children (under 18)?

Answer: Children (under 18 or age 18 and in school full time) are not required to fill out a GNAP form. On-site meals and backpack meal kits distributed to children count as 'Meals Prepared and Served' and should be reported as such in the monthly reporting category '2023 NEW GNAP MEALS PREPARED AND SERVED'.

Question: What about meals prepared with GNAP foods?

Answer: Meals prepared with GNAP foods must be distributed under the same guidelines as any other GNAP products; a GNAP form must be collected from adults with children in the household to confirm eligibility. Please report Meals Prepared *and* Served - a meal that is prepared but not served should not be reported.

Question: What about GNAP products left over from 2022 or earlier this year?

Answer: Any products remaining from prior GNAP contract periods are subject to that contract and excluded from the new 2023 GNAP rules. These distributions are to be reported separately and a new reporting category exists exclusively for the 2023 GNAP contract.

Question: How many times can we distribute food per day/week/month during the contract period?

Answer: All GNAP products must be distributed in June, July, August, and September of 2023 and all products should be completely distributed and out of inventories by September 30th. Beyond that there is no timing nor quantity requirement.



Question: What is the FBNEGA doing after September 30th?

Answer: We have not finalized a strategy for the next contract period, but our current intention is to use future 4-month GNAP contracts in the summer months of May, June, July, and August.

Question: After the GNAP contract ends on September 30th, can agencies continue to serve families using USDA food?

Answer: Yes. GNAP and USDA eligibility are not connected. When the GNAP contract ends, USDA food may be distributed to families that meet USDA requirements (using the usual TEFAP form).