

# Food Bank Walkthrough:

## How to Place an Online Order



**Let's start with visiting the Food Bank  
of Northeast Georgia's website:**

**[WWW.FOODBANKNEGA.ORG](http://WWW.FOODBANKNEGA.ORG)**



[FIND FOOD](#)

[GIVE HELP](#)

[MEMBERS](#)

[WHO WE ARE](#)



# Are you or a loved one in need of food?

We provide food to agencies throughout Northeast Georgia.

[FIND YOUR NEAREST FOOD PANTRY](#)

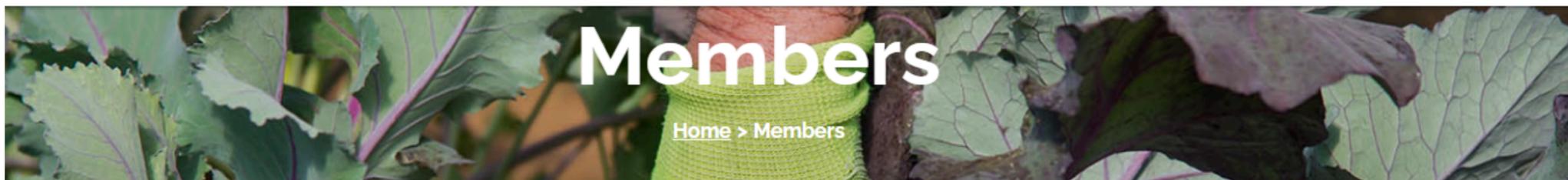
First, we will need to visit the **Members page of the Food Bank website.**

The Food Bank of Northeast Georgia connects neighbors with nourishing food.

Food donations can be dropped off at our warehouse located at 861 Newton Bridge Road, Athens, GA between 8am-3pm Monday-Friday.

[MORE ABOUT US](#)

[FIND FOOD](#)



# Members

Home > Members

MEMBER LOGIN

## Are you looking to become a new Member?

The Food Bank of Northeast Georgia provides our members access to millions of pounds of food they might not otherwise have. Members gain access to food either through our online inventory system or by selecting items from our sharing floor.

To learn more about becoming a Member with the Food Bank of Northeast Georgia, please [click here](#).

## Online Ordering

The online inventory system provides bulks, cased items for distribution. All items are ordered in case or pallet-size quantities. The shopping floor provides supplemental food and is a lot like a grocery store allowing members to hand select less-than-case amounts of food from the shelves or pallets of miscellaneous product.

PLACE AN ORDER

If you are having difficulty with accessing your account or placing an order, please contact your Food Access Coordinator.

### Onboarding Information

- [New Member Orientation Video](#)
- [Agency Manual](#)

### Member Forms

- [Member Contract 2024](#)
- [Weekly Temperature Log](#)
- [Pest Control Log](#)
- [Meal Tracker Form](#)
- [Third Party Site Agreement](#)
- [Media Release Form](#)
- [Statistics Reporting Guide](#)

### TEFAP/USDA Documents

- [TEFAP Form](#)

From here, you can log onto our online ordering system by clicking "MEMBER LOGIN" or "PLACE AN ORDER" under the Online Ordering Section.



**FOOD BANK**  
OF NORTHEAST GEORGIA

  
  
  
   
[Forgot password?](#)

**Most Members will have accounts with both the Agency Reference and the “Username” being their assigned Member Reference code (Letter-###).**

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**FOOD BANK**  
OF NORTHEAST GEORGIA

Agency Reference

User Name

Password

Login Reset

[Forgot password?](#)

**If you ever forget your password, contact your Food Access Coordinator to reset your password.**

You have successfully logged in

Food Bank of Northeast Georgia

\*\*\*If requesting delivery of an online order you must call 706-354-8191 x 110 or x 111 to schedule\*\*\*

If you have any questions, please contact your Membership Coordinator:

- **Tracey Massey:** Childhood Nutrition Specialist and Membership Coordinator for **Barrow, Oglethorpe, and Clarke (organizations starting with A-F) Counties** - tmassey@foodbanknega.org
- **Stevie Jandrlich:** SNAP Assistance Coordinator and Membership Coordinator for **Banks, Franklin, Hart, and Clarke (organizations starting with G-Z) Counties** - sjandrlich@foodbanknega.org
- **Noah Cooke:** Senior Nutrition Specialist and Membership Coordinator for **Jackson, Madison, and Oconee Counties** - ncooke@foodbanknega.org
- **Annie Branum:** Membership Coordinator for **Towns, Rabun, White, Habersham, and Stephens Counties** - abranum@foodbanknega.org

**Help us move excess product!  
All beverages are zero agency share!  
All frozen USDA Fruit Items are zero  
agency share!**



**Every time you log in, make sure to check the announcements on the dashboard. The dashboard may contain important information, such as when online ordering may not be available or if there is product for zero agency share (free!).**

You have successfully logged in

Food Bank of Northeast Georgia

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Help us move  
All beverage  
All frozen U  
agency sta



**Important contact information is also listed on the main page. As is listed here, make sure to call or email the warehouse if requesting delivery BEFORE placing the order between Monday and Friday, 8:00am-2:30pm. If you have any general questions, please contact your Food Access Coordinator and we would be happy to assist you.**

You have successfully logged in

Food Bank of Northeast Georgia

Help us move excess product!  
All beverages are zero agency share!  
DA Fruit Items are zero

\*\*\*If requestin

- Tracey Massey: Childh  
starting with A-F) Cou
- Stevie Jandrlich: SNAP  
starting with G-Z) Cou
- Noah Cooke: Senior N  
ncooke@foodbankneg
- Annie Branum: Memb  
abranum@foodbankneg

**“Statistics” and “My Documents” are important tabs as well. “Statistics” is where you report your monthly distributions and “My Documents” is where you can find posted and past invoices and statements.**

Shop

Statistics

Order History

Grants

Other Agency Info

My Documents

Reports

You have successfully logged in

Food Bank of Northeast Georgia

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If you have any questions, please contact your Membership Coordinator:

- Tracey M. starting
- Stevie starting
- Noah C. ncooke
- Annie F. abranu

**Help us move excess product!**  
**All beverages are zero agency share!**  
**All frozen USDA Fruit Items are zero agency share!**

**What is available to “Shop” may look different for Members depending on if they participate in programs to distribute USDA or GNAP foods and which Food Bank location they shop. It’s also important to note that items on the Sharing Floor will not be listed in our online inventory, as our online inventory and sharing floor inventory are separate.**

Shop

Statistics

Order His

orts

Shop Online

Print Shopping List

Now that we are ready to begin our order, click the "Shop" button, then "Shop Online".

You have successfully logged in

Food Bank of Northeast Georgia

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Help us move excess product!

All beverages are zero agency share!

All frozen USDA Fruit Items are zero agency share!

Catalog

Sort By  Search Products...  Filters



(N-20-10004) PAMPERS PREMIE SWADDLE...

Class  
Category SHD  
Storage Dry  
Packaging 4 X 27 CT  
Nutrition Non Food - No Value

[View Extended Details](#)

**Price: \$0.54 / CASE**

Qty

Limit - 435

Add to Cart



(N-03-11761) STARBU...

Class  
Category  
Storage  
Packaging  
Nutrition

Price: \$0

Qty

Limit

Add

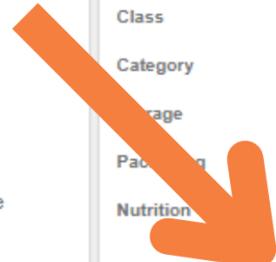


The price per pound will be automatically shown per case for each item. The current maximum cost per pound for any item is \$0.18c. Assuming this case is listed as \$0.18c agency share, at \$0.54c, we can see this item weighs 3 pounds.



Catalog

**It is also not uncommon for items to be listed as a zero agency share cost (free). Whenever we have excess product or we need food to be moved, it may be listed as \$0.00 per pound!**



Search Products...

 <b>(N-03-11761) STARBUCKS PINK DRINK, STR...</b> Class Category SHL Storage Dry Packaging 12 X 14 FL OZ Nutrition Non Food - No Value <a href="#">View Extended Details</a> <b>Price: \$0.00 / CASE</b> Qty <input type="text"/> Limit - 2 <input type="button" value="Add to Cart"/>	 <b>(N-03-11260) STARRY ZERO SUGAR 12 X 12 ...</b> Class Category SHL Storage Dry Packaging 12 X 12 FL OZ Nutrition Non Food - No Value <a href="#">View Extended Details</a> <b>Price: \$0.00 / CASE</b> Qty <input type="text"/> Limit - 82 <input type="button" value="Add to Cart"/>	 <b>(C-50-10024) USDA APPLES</b> Class Category USDA Storage Refrigerated Packaging 12 X 3 LB Nutrition Non Food - No Value <a href="#">View Extended Details</a> <b>Price: \$4.30 / CASE</b> Qty <input type="text"/> Limit - 767 <input type="button" value="Add to Cart"/>
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Catalog

Sort By ▾



(N-20-10004) PAMPERS PREMIE SWADDLE...

Class  
Category SHD  
Storage Dry  
Packaging 4 X 27 CT  
Nutrition Non Food - No Value

[View Extended Details](#)

Price: \$0.54 / CASE

Limit - 435

Add to Cart



(N-03-11761) STARBUCKS PINK DRINK, STR...

Class  
Category SHL  
Storage Dry  
Packaging 12 X 14 FL OZ  
Nutrition Non Food - No Value

[View Extended Details](#)

Price: \$0.00 / CASE

Limit - 2

Add to Cart



(N-03-11260) STARRY ZERO SU

Class  
Category SHL  
Storage Dry  
Packaging 12 X 12  
Nutrition Non Foo

[View Extended Details](#)

Price: \$0.00 / CASE

Limit - 82

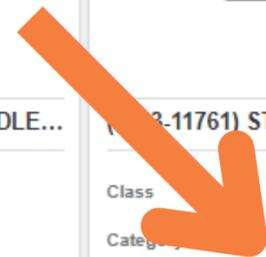
Add to Cart

**“Limit” is how many cases a Member may request, which is often the all we have in-stock. For items with <20 cases in-stock, there is a chance that we may no longer have that item in stock when you check out. When picking up your order, if we do not have an item you’ve ordered in-stock, the cost for that item will be reimbursed to your account.**



Catalog

**ALWAYS review the cases count and sizes under “Packaging”!**  
**This shows there are 12 bottles of 14 fluid ounces in each case. If you’re not familiar with the sizes of an item, search for pictures of that size online!**



Search Products...

		
(N-03-11761) STARBUCKS PINK DRINK, STR...	(N-03-11260) STARRY ZERO SUGAR 12 X 12 ...	(C-50-10024) USDA APPLES
Class: SHL Category: Dry <b>Packaging: 12 X 14 FL OZ</b> Nutrition: Non Food - No Value	Class: SHL Category: Dry Storage: Dry Packaging: 12 X 12 FL OZ Nutrition: Non Food - No Value	Class: USDA Category: Refrigerated Storage: Refrigerated Packaging: 12 X 3 LB Nutrition: Non Food - No Value
<a href="#">View Extended Details</a>	<a href="#">View Extended Details</a>	<a href="#">View Extended Details</a>
Price: \$0.00 / CASE Qty: <input type="text"/> Limit - 435 <input type="button" value="Add to Cart"/>	Price: \$ Qty: <input type="text"/> Limit - 2 <input type="button" value="Add to Cart"/>	Price: \$ Qty: <input type="text"/> Limit - <input type="button" value="Add to Cart"/>

**It may be difficult to distribute some items if they are too big or too small for your neighbors.**



Catalog

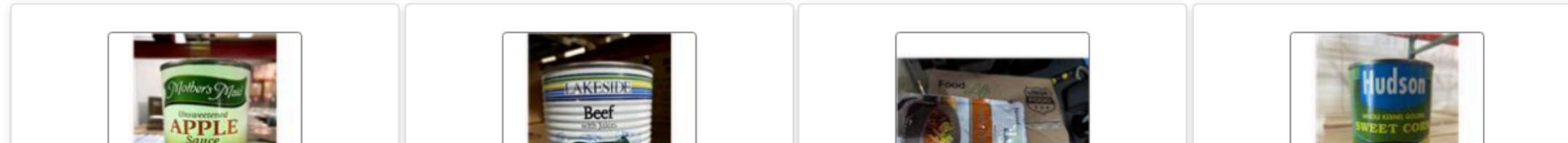
**“Storage” shows how the item needs to be stored. Make sure you have room in your dry, refrigerated, or freezer storage at your facility for each item you’re checking out!**

Sort By

Search Products...  Filters

 (N-20-10004) PAMPERS	 ZERO SUGAR	 (C-50-10024) USDA APPLES																																									
<table border="1"><tr><td>Class</td><td></td></tr><tr><td>Category</td><td>SHD</td></tr><tr><td>Storage</td><td>Dry</td></tr><tr><td>Packaging</td><td>4 X 27 CT</td></tr><tr><td>Nutrition</td><td>Non Food - No Value</td></tr></table> <p><a href="#">View Extended Details</a></p> <p>Price: \$0.54 / CASE</p> <p>Qty <input type="text"/></p> <p>Limit - 435</p> <p>Add to Cart</p>	Class		Category	SHD	Storage	Dry	Packaging	4 X 27 CT	Nutrition	Non Food - No Value	<table border="1"><tr><td>Class</td><td></td></tr><tr><td>Category</td><td>SHL</td></tr><tr><td>Storage</td><td>Dry</td></tr><tr><td>Packaging</td><td>12 X 14 FL OZ</td></tr><tr><td>Nutrition</td><td>Non Food - No Value</td></tr></table> <p><a href="#">View Extended Details</a></p> <p>Price: \$0.00 / CASE</p> <p>Qty <input type="text"/></p> <p>Limit - 2</p> <p>Add to Cart</p>	Class		Category	SHL	Storage	Dry	Packaging	12 X 14 FL OZ	Nutrition	Non Food - No Value	<table border="1"><tr><td>Class</td><td></td></tr><tr><td>Category</td><td>SHL</td></tr><tr><td>Storage</td><td>Dry</td></tr><tr><td>Packaging</td><td>12 X 12 FL OZ</td></tr><tr><td>Nutrition</td><td>Non Food - No Value</td></tr></table> <p><a href="#">View Extended Details</a></p> <p>Price: \$0.00 / CASE</p> <p>Qty <input type="text"/></p> <p>Limit - 82</p> <p>Add to Cart</p>	Class		Category	SHL	Storage	Dry	Packaging	12 X 12 FL OZ	Nutrition	Non Food - No Value	<table border="1"><tr><td>Class</td><td></td></tr><tr><td>Category</td><td>USDA</td></tr><tr><td>Storage</td><td>Refrigerated</td></tr><tr><td>Packaging</td><td>12 X 3 LB</td></tr><tr><td>Nutrition</td><td>Non Food - No Value</td></tr></table> <p><a href="#">View Extended Details</a></p> <p>Price: \$4.30 / CASE</p> <p>Qty <input type="text"/></p> <p>Limit - 767</p> <p>Add to Cart</p>	Class		Category	USDA	Storage	Refrigerated	Packaging	12 X 3 LB	Nutrition	Non Food - No Value
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**Don't forget to press the button to start your search!**

Catalog

**If you have requested and are verified to have access to ordering USDA and/or GNAP foods, you can identify which foods are USDA or GNAP in the title and category. You can also use the search bar to locate USDA or GNAP foods. Don't forget to press the  button to start your search!**

Sort By ▾

Search Products...   Filters ▾

 <b>(N-50-11260) STARRY ZERO SUGAR</b> ... Category Storage Dry Packaging 12 X 12 FL OZ Nutrition Non Food - No Value <a href="#">View Extended Details</a> Price: \$0.00 / CASE Qty <input type="text"/> Limit - 82 <input type="button" value="Add to Cart"/>	 <b>(C-50-10024) USDA APPLES</b> Class Category USDA Storage Refrigerated Packaging 12 X 3 LB Nutrition Non Food - No Value <a href="#">View Extended Details</a> Price: \$4.30 / CASE Qty <input type="text"/> Limit - 767 <input type="button" value="Add to Cart"/>
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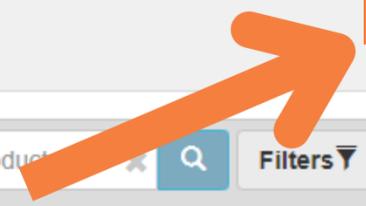


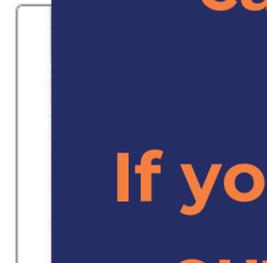
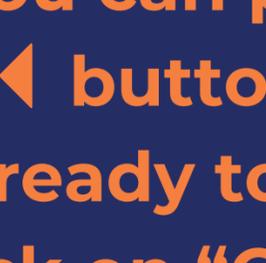
 Cart: 13 Item(s) ◀  
Qty: 117  
Wgt: 3347.00  
Grants Applied: \$0.00  
Balance: \$460.28

Catalog

Sort By ▾

If you simply want an overview what is in your cart, you can press the ◀ button. If you're ready to check out, click on "Cart: # Item(s)" to proceed.



 <b>(N-20-10004) PAMPERS PREMIE SWADDLE...</b> Class Category SHD Storage Dry Packaging 4 X 27 CT Nutrition Non Food - No Value <a href="#">View Extended Details</a> Price: \$0.54 / CASE Qty <input type="text"/> Limit - 435 Add to Cart	 <b>(N-03-11761) S...</b> Class Category SHL Storage Dry Packaging 12 X 14 FL OZ Nutrition Non Food - No Value <a href="#">View Extended Details</a> Price: \$0.00 / CASE Qty <input type="text"/> Limit - 2 Add to Cart	 <b>(C-50-10024) USDA APPLES</b> Class Category SHL Storage Dry Packaging 12 X 12 FL OZ Nutrition Non Food - No Value <a href="#">View Extended Details</a> Price: \$0.00 / CASE Qty <input type="text"/> Limit - 82 Add to Cart	 <b>(C-50-10024) USDA APPLES</b> Class Category USDA Storage Refrigerated Packaging 12 X 3 LB Nutrition Non Food - No Value <a href="#">View Extended Details</a> Price: \$4.30 / CASE Qty <input type="text"/> Limit - 767 Add to Cart
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Shops / Shopping Cart

## SHOPPING CART

**\*\* The current order must be submitted by 04/22/2024 07:43 PM or it will be cancelled in order to release the product for other agencies to use \*\***

	Name	Weight	Price	Service Fee	Grants Ap...	Qty	Price Ext	
	(N-50-10290) USDA WHOLE ALMONDS DRY ROASTED	245.0	\$0.00	\$0.18	\$0.00	<input type="text" value="9"/> <a href="#">Update Cart</a>	\$40.50	✘
	(F-50-90456) USDA PORK PATTY	200.0	\$0.00	\$0.18	\$0.00	<input type="text" value="5"/> <a href="#">Update Cart</a>	\$36.00	✘
	(N-50-10041) USDA RICE CCC	245.0	\$0.00	\$0.18	\$0.00	<input type="text" value="5"/> <a href="#">Update Cart</a>	\$44.10	✘
	(C-50-)						\$27.20	✘
	(C-50-)						\$19.44	✘
	(N-50-)						\$0.00	✘
	(N-50-100)					<a href="#">Update Cart</a>	\$43.74	✘
	(N-50-10021) USDA DICED TOMATOES NO SALT CCC	243.00	\$0.00	\$0.18	\$0.00	<input type="text" value="9"/>	\$43.74	✘

**When you add items into your cart, the ordering system will temporarily hold them, disallowing other Members to check out with any items you added, but your order may be deactivated if you forget to check out within your window.**

## Shops / Shopping Cart

**This shows how many cases you have in your cart and can be updated before checkout, if needed. If changing the count, always make sure to press “enter” after adjusting the number. Then, you will receive a message that your cart has been updated.**

Order to release the product for other agencies to use \*\*

Fee	Grants	Ap...	Qty	Price Ext	
\$0.18		\$0.00	<input type="text" value="9"/> Update Cart	\$40.50	✘
\$0.18		\$0.00	<input type="text" value="5"/> Update Cart	\$36.00	✘
\$0.18		\$0.00	<input type="text" value="5"/> Update Cart	\$44.10	✘
\$0.05		\$0.00	<input type="text" value="17"/> Update Cart	\$27.20	✘
\$0.18		\$0.00	<input type="text" value="9"/> Update Cart	\$19.44	✘
\$0.00		\$0.00	<input type="text" value="9"/> Update Cart	\$0.00	✘
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\$0.18		\$0.00	<input type="text" value="9"/> Update Cart	\$43.74	✘



(N-50-10041) USDA RICE CCC

245.00

\$0.00

\$0.18

\$0.00

  
Update Cart

\$44.10

✘



(C-50-10048) USDA MANDARIN ORANGES

544.00

\$0.00

\$0.05

\$0.00

  
Update Cart

\$27.20

✘



(C-50-10029) USDA MILD CHEDDAR CHEESE, BLOCK CCC

108.00

\$0.00

\$0.18

\$0.00

  
Update Cart

\$19.44

✘



(N-50-10104) USDA LENTIL BEANS

225.00

\$0.00

\$0.00

\$0.00

  
Update Cart

\$0.00

✘



(N-50-10006) USDA GREEN BEANS

243.00

\$0.00

\$0.18

\$0.00

  
Update Cart

\$43.74

✘



(N-50-10021) USDA DICED TOMATOES NO SALT CCC

243.00

\$0.00

\$0.18

\$0.00

  
Update Cart

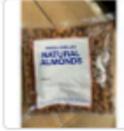
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✘

Shops / Shopping Cart

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	Name	Weight	Price	Service Fee	Grants Ap...	Qty	Price Ext	
	(N-50-10290) USDA WHOLE ALMONDS DRY ROASTED	225.00	\$0.00	\$0.18	\$0.00	<input type="text" value="9"/> <a href="#">Update Cart</a>	\$40.50	
	(F-50-90456) USDA PORK PATTY	200.00	\$0.00	\$0.18	\$0.00	<input type="text" value="5"/> <a href="#">Update Cart</a>	\$36.00	
	(N-50-10041) USDA RICE CCC	245.00	\$0.00	\$0.18	\$0.00	<input type="text" value="5"/> <a href="#">Update Cart</a>	\$44.10	
	(C-50-10048) USDA MANDARIN ORANGES	544.00					\$27.20	
	(C-50-10029) USDA MILD CHEDDAR CHEESE, BLOCK CCC	108.00					\$19.44	
	(N-50-10104) USDA LENTIL BEANS	225.00					\$0.00	
	(N-50-10006) USDA GREEN BEANS	243.00	\$0.00			<input type="text" value="9"/> <a href="#">Update Cart</a>	\$43.74	
	(N-50-10021) USDA DICED TOMATOES NO SALT CCC	243.00	\$0.00	\$0.18	\$0.00	<input type="text" value="9"/> <a href="#">Update Cart</a>	\$43.74	

**If you want to completely remove an item from your cart, press the "X" button.**

Shops / Shopping Cart

## SHOPPING CART

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	(C-50-10048) USDA MANDARIN ORANGES	544.00	\$0.00	\$0.05	\$0.00	<input type="text" value="17"/>	\$27.20	✕
	(C-50-10021) USDA DICED TOMATOES NO SALT CCC	243.00	\$0.00	\$0.18	\$0.00	<input type="text" value="9"/>	\$43.74	✕

**You can see that the total combined weight of the 5 cases of USDA Pork Patties is 200 pounds. At a \$0.18c per pound service fee, the price is listed as \$36.00**

	(C-50-10048) USDA MANDARIN ORANGES	544.00	\$0.00	\$0.05	\$0.00	<input type="text" value="17"/>	\$27.20	✕
	(C-50-10029) USDA MILD CHEDDAR CHEESE, BLOCK CCC	108.00	\$0.00	\$0.18	\$0.00	<input type="text" value="9"/>	\$19.44	✕
	(N-50-10104) USDA LENTIL BEANS	225.00	\$0.00	\$0.00	\$0.00	<input type="text" value="9"/>	\$0.00	✕
	(N-50-10006) USDA GREEN BEANS	243.00	\$0.00	\$0.18	\$0.00	<input type="text" value="9"/>	\$43.74	✕
	(N-50-10021) USDA DICED TOMATOES NO SALT CCC	243.00	\$0.00	\$0.18	\$0.00	<input type="text" value="9"/>	\$43.74	✕
	(N-50-10007) USDA CORN, WHOLE KERNEL NO SALT	252.00	\$0.00	\$0.18	\$0.00	<input type="text" value="9"/>	\$45.36	✕
	(N-50-10312) USDA	108.00	\$0.00	\$0.18	\$0.00	<input type="text" value="9"/>	\$19.44	✕
	(N-50-10244) USDA	324.00	\$0.00	\$0.18	\$0.00	<input type="text" value="9"/>	\$58.32	✕
	(N-50-10065) USDA	243.00	\$0.00	\$0.18	\$0.00	<input type="text" value="9"/>	\$43.74	✕
	(C-50-10024) USDA APPLES	387.00	\$0.00	\$0.10	\$0.00	<input type="text" value="9"/>	\$38.70	✕

**If you want to deactivate your order, click "Cancel Order"**



<b>Totals</b>		<b>Weight</b> 3347.00	<b>Quantity</b> 117	<b>Price</b> \$460.28
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**Cancel Order**

Continue Shopping **Proceed to Checkout**

	(C-50-10048) USDA MANDARIN ORANGES	544.00	\$0.00	\$0.05	\$0.00	17	\$27.20	✕
	(C-50-10029) USDA MILD CHEDDAR CHEESE, BLOCK CCC	108.00	\$0.00	\$0.18	\$0.00	9	\$19.44	✕
	(N-50-10104) USDA LENTIL BEANS	225.00	\$0.00	\$0.00	\$0.00	9	\$0.00	✕
	(N-50-10006) USDA GREEN BEANS	243.00	\$0.00	\$0.18	\$0.00	9	\$43.74	✕
	(N-50-10021) USDA DICED TOMATOES NO SALT CCC	243.00	\$0.00	\$0.18	\$0.00	9	\$43.74	✕
	(N-50-10007) USDA CORN, WHOLE KERNEL NO SALT	252.00	\$0.00	\$0.18	\$0.00	9	\$45.36	✕
	(N-50-10312) USDA CHILI W/ BEANS CCC					9	\$19.44	✕
	(N-50-10244) USDA CANNED BEEF CCC					9	\$58.32	✕
	(N-50-10065) USDA APPLESAUCE					9	\$43.74	✕
	(C-50-10024) USDA APPLES					9	\$38.70	✕

**First, review your cart to make sure you have everything and the exact amount that you need. Then, click "Proceed to Checkout".**

<b>Totals</b>		Weight <b>3347.00</b>	Quantity <b>117</b>	Price <b>\$60.28</b>
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Cancel Order

Continue Shopping

Proceed to Checkout

Shops / Checkout

## CHECKOUT

**\*\* The current order must be submitted by 08/16/2024 09:13 AM or it will be cancelled in order to release the product for other agencies to use \*\***

Shipping Method

CUSTOMER PICKUP ▾

Pickup Warehouse

Food Bank of Northeast Georgia

Is Delivery

Pickup Delivery Date

08/23/2024 1:15 PM

Agency Contact

Doe, John ▾

Agency Address

Institution Name - 107 This Here Stre... ▾

Delivery Pickup Notes

Order Totals

Weight  
3347.00

Quantity

Price

Submit Order

Reset

**“Shipping Method” is how you would like to receive your order. From the options provided, Members should only choose “Customer Pickup” to pick up the order from the Food Bank or “Call For Delivery” after calling and approving their delivery date and time with our Warehouse staff.**

Shops / Checkout

## CHECKOUT

**\*\* The current order must be submitted by 08/16/2024 09:13 AM or it will be cancelled in order to release the product for other agencies to use \*\***

Shipping Method

CUSTOMER PICKUP ▾

Is Delivery

Agency Contact

Doe, John ▾

Delivery Pickup Notes

Pickup Warehouse

Food Bank of Northeast Georgia

Pickup Delivery Date

08/23/2024 1:15 PM

Institution Name - 107 This Here Stre... ▾

Order Totals

Weight  
**3347.00**

Quantity  
**117**

Price  
**\$460.28**

**“Agency Contact” is the person who is responsible for receiving or picking up the order. If we have any issues or delays in delivery, we will be contacting the person listed here.**

Shops / Checkout

## CHECKOUT

**\*\* The current order must be submitted by 08/16/2024 09:13 AM or it will be cancelled in order to release the product for other agencies to use \*\***

Shipping Method

CUSTOMER PICKUP ▾

Is Delivery

Agency Contact

Doe, John ▾

Delivery Pickup Notes

Pickup Warehouse

Food Bank of Northeast Georgia

Pickup Delivery Date

08/23/2024 1:15 PM

Agency Address

Institution Name - 107 This Here Stre... ▾

Order Totals

Weight  
**3347.00**

Quantity  
**117**

Price  
**\$460.28**



Submit Order

Reset

**“Agency Address” is the site address we will be delivering to. Some Members may have multiple approved distribution sites to choose from. If you have another or a different address you would like to begin receiving and distributing your food, make sure to contact your Food Access Coordinator!**

Shops / Checkout

## CHECKOUT

\*\* The current order must be submitted by 08/16/2024 09:13 AM or it will be cancelled in order to release t

Shipping Method

CUSTOMER PICKUP

Is Delivery

Agency Contact

Doe, John

Pickup Warehouse

Food Bank of Northeast Georgia

Pickup Delivery Date

08/23/2024 1:15 PM

Agency Address

re

Order Totals

Weight  
**3347.00**

Quantity  
**117**

Price  
**\$460.28**

Submit Order

Reset

**“Pickup Delivery Date” should be scheduled as accurately as possible for when you would like to receive your food and should only be scheduled during our Warehouse Hours of Operation.**

**Remember, if you’re ordering for delivery, you will need to confirm the day and time BEFORE placing your order as delivery. For pickup orders, if your order is not picked up before 2:30pm, you order will be reshelved.**

Shops / Checkout

## CHECKOUT

\*\* The current order must be submitted by 08/16/2024 09:13 AM or it will be cancelled in order to release

Shipping Method  
CUSTOMER PICKUP

Pickup Warehouse  
Food Bank of Northeast Georgia

Is Delivery

Pickup Delivery Date  
08/23/2024 1:15 PM

Agency Contact  
Doe, John

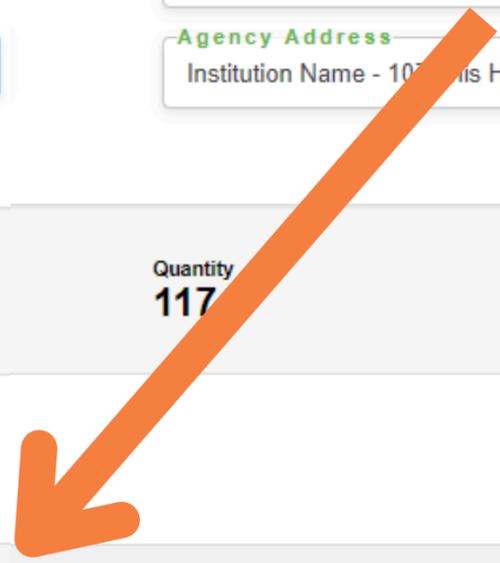
Agency Address  
Institution Name - 107 ... Here S

### Order Totals

Quantity  
117

Submit Order Reset

Calendar for August 2024. The date 23 is selected. Three icons are circled at the bottom: a crosshair, a clock, and a trash can.



Your order may automatically have a set time and date for your orders. You want to match the order to the correct day and time of pickup by using the tools on the calendar.

-  Press to reset date and time.
-  Press to choose a time.
-  Press to return to Calendar View.
-  Press to remove the date and time.

Shops / Checkout

## CHECKOUT

**“Delivery Pickup Notes” allows you to provide any helpful information to our staff, such as directions for where to deliver.**

in order to release the product for other agencies to use \*\*

Shipping Method

CUSTOMER PICKUP ▾

Is Delivery

Agency Contact

Doe, John ▾

Pickup Warehouse

Food Bank of Northeast Georgia

Pickup Delivery Date

04/25/2024 1:43 PM

Agency Address

Institution Name - 107 This Here Stre... ▾

Delivery Pickup Notes

Order Totals

Weight  
**3347.00**

Quantity  
**117**

Price  
**\$460.28**

Submit Order

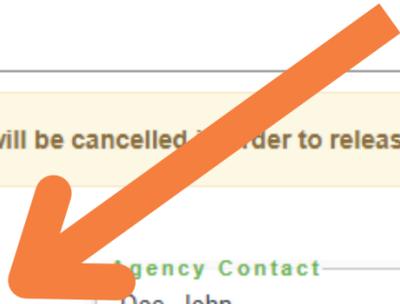
Reset

Shops / Checkout

## CHECKOUT

\*\* The current order must be submitted by 08/16/2024 09:13 AM or it will be cancelled. Order to release the p...

**“Is Delivery” must also be marked as confirmation for deliveries or it will be assumed that your order is being picked up.**



Shipping Method  
CUSTOMER PICKUP ▾

**Is Delivery**

Agency Contact  
Doe, John ▾

Delivery Pickup Notes

Pickup Warehouse  
Food Bank of Northeast Georgia

Pickup Delivery Date  
08/23/2024 1:15 PM

Agency Address  
Institution Name - 107 This Here Stre... ▾

<b>Order Totals</b>	Weight <b>3347.00</b>	Quantity <b>117</b>	Price <b>\$460.28</b>
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**Submit Order** Reset

Shops / Checkout

## CHECKOUT

**\*\* The current order must be submitted by 08/16/2024 09:13 AM or it will be cancelled in order to release the product for other agencies to use \*\***

<b>Shipping Method</b> CALL FOR DELIVERY ▾	<b>Is Delivery</b> <input checked="" type="checkbox"/>	<b>Agency Contact</b> Doe, John ▾	<b>Delivery Pickup Notes</b> Please deliver to the back of the facility and call when you arrive.
<b>Pickup Warehouse</b> Food Bank of Northeast Georgia	<b>Pickup Delivery Date</b> 08/23/2024 1:15 PM	<b>Agency Address</b> Institution Name - 107 This Here Stre... ▾	

Order Totals

Weight  
**3347.00**

Quantity  
**117**

Submit Order

Reset

**Before placing any order,  
ALWAYS double check the  
delivery and pickup details to  
make sure everything is correct.**

Shops / Checkout

## CHECKOUT

**\*\* The current order must be submitted by 08/16/2024 09:13 AM or it will be cancelled in order to release the product for other agencies to use \*\***

Shipping Method

CALL FOR DELIVERY ▾

Pickup Warehouse

Food Bank of Northeast Georgia

Is Delivery

Pickup Delivery Date

08/23/2024 1:15 PM

Agency Contact

Doe, John ▾

Agency Address

Institution Name - 107 This Here Stre... ▾

Delivery Pickup Notes

Please deliver to the back of the facility  
and call when you arrive.

Order Totals

Submit Order

Rese

Quantit  
117

Then, when you're ready, click "Submit Order" to complete your order.

Before placing any order, **ALWAYS** double check the delivery and pickup details to make sure everything is correct.

Order History

## ORDER HISTORY

Orders

Active Complete

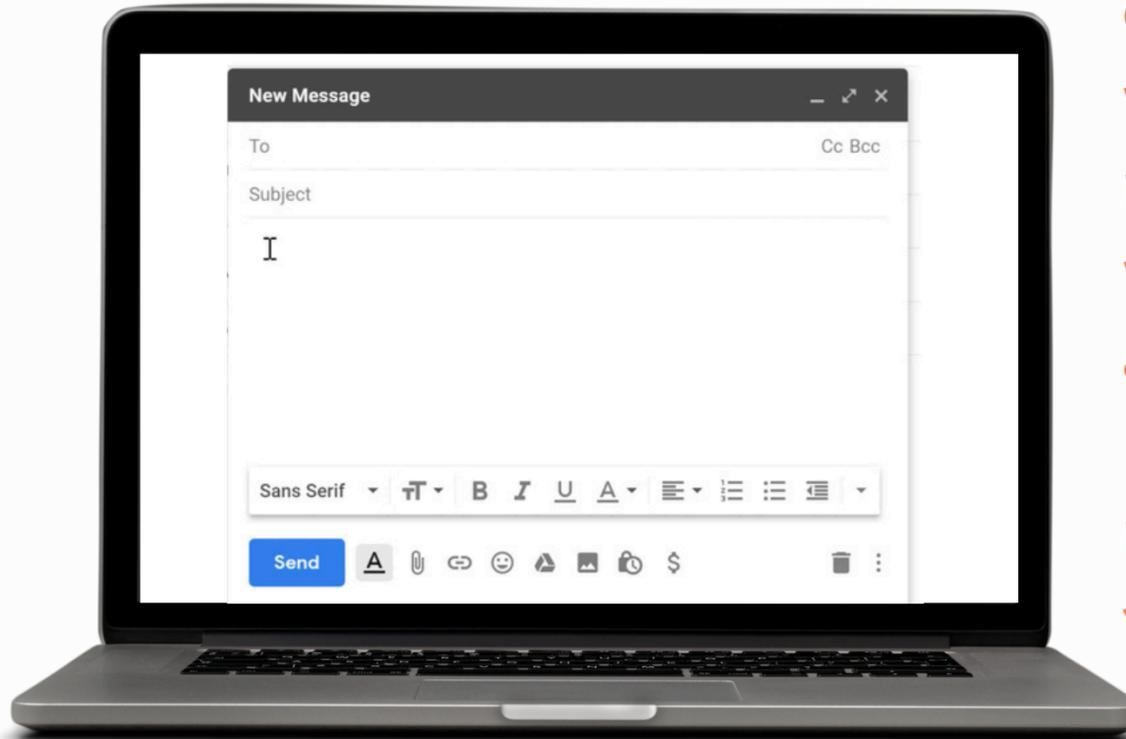
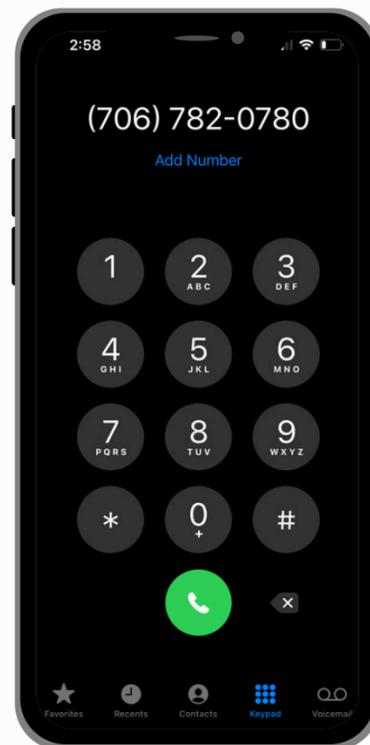
	Order Ref	Status	Released	Picked	Confirmed	Delivery/Pickup	Order Warehouse	Entry Origin	Shipping Method
<a href="#">View</a>	482001	Entered				04/29/2024 2:30 PM	Food Bank of Northeast Geor...	PWW	CUSTOMER PICKUP

Now that your order is completed, you can view it and other online orders in the "Order History" tab

# AND DON'T FORGET!

If you placed your order for delivery, our warehouses need to be notified properly to confirm if delivery is possible for the date and time you chose.

If your order was placed for delivery from our **Rabun** warehouse, call **(706) 782-0780** extension 212. If we don't answer, leave us a voicemail letting us know you're requesting a delivery and include your name, phone number, Member Reference Code.



If your order was placed for delivery from our **Athens** warehouse, email us at **receiving@foodbanknega.org** with your request for delivery and include your Member Reference Code and phone number for us to get back to you.