



FOOD BANK
OF NORTHEAST GEORGIA

2025 GNAP MOU

This Memorandum of Understanding (MOU) is made between the Food Bank of Northeast Georgia (FBNEGA) and _____

_____, (Food Bank Member) This MOU defines the terms and guidelines for the Member to implement the Georgia Nutritional Assistance Program (GNAP) in partnership with FBNEGA.

1. The Member must remain a partner in good standing and adhere to all stipulations of the FBNEGA Member Contract and the additional stipulations of the GNAP program according to the training provided to the Member and as outlined in this MOU.
2. The Member affirms that it has received and reviewed the mandatory GNAP training provided by FBNEGA.
3. The Member agrees that it will distribute all GNAP products ordered through FBNEGA to families with children or individual children who express a need for food assistance and are eligible to receive it according to the guidelines of the GNAP program and the training provided to the Member.
4. The Member agrees that it will abide by the policies, procedures and record keeping requirements of the GNAP program and in the training provided to the Member.
5. The Member agrees that it will distribute all GNAP food received from FBNEGA within the defined 4-month FBNEGA GNAP Distribution period. No GNAP food may be stored or distributed by the FBNEGA Member outside of the FBNEGA GNAP distribution period. In 2025, there will be one 4-month FBNEGA GNAP distribution period:
 1. The 4-month distribution period will be from May 1, 2025, through August 31, 2025. All GNAP product received during this period must be distributed by the end of this period.
6. The Member agrees to inform their FBNEGA Food Access Coordinator of any GNAP food it may not be able to distribute at least 15 days prior to the end of the 4-month FBNEGA GNAP distribution period.
7. In the event of the termination of FBNEGA Membership, the Member agrees to return to FBNEGA all GNAP food on hand when the Membership is terminated.



FOOD BANK
OF NORTHEAST GEORGIA

8. In the event of the termination of the GNAP MOU, the Member agrees to return to FBNEGA all GNAP food on hand when GNAP MOU is terminated.
9. FBNEGA reserves the right to reclaim any GNAP products the Member is not able to distribute within the 4-month FBNEGA GNAP distribution period.
10. FBNEGA and the Department of Human Services (DHS) reserves the right to perform announced and/or unannounced site visits to verify all terms and guidelines of this MOU are being met.

EFFECTIVE PERIOD OF AGREEMENT

This agreement shall remain in effect for the duration of the partnership period in which the Member is an active Member of the Food Bank of Northeast Georgia. This Agreement may be terminated upon 10 days written notice on the part of either party. FBNEGA may terminate this Agreement immediately upon receipt of evidence that the terms and conditions of this Agreement have not been fully complied with by the Member. Any termination of this Agreement shall be in accordance with applicable laws and regulations.

The Members' authorized representative's signature below confirms that the Member Agency is accepting and agrees to abide by all terms of this MOU.

Official Signatures:

Member Agency Representative

Date

FBNEGA Representative

Date