

Food Bank of Northeast Georgia

GNAP Training

2025



What is GNAP?

- The focus of this program is to purchase and distribute nutritious foods to children and families with children.
- The Georgia Nutrition Assistance Program (GNAP) utilizes federal TANF (Temporary Assistance For Needy Families) dollars and is subject to the provisions of that program.
- The program is run in 4-month periods and provides millions of pounds of food to Georgians in need via the state's network of food banks.

Note: This program is not intended for organizations that do not serve children or families with children.

Program Eligibility

- 1 Member must be currently serving children under the age of 18 or families with children under the age of 18 in the household.**
- 2 Member must be in good standing with the Food Bank of Northeast Georgia.**
 - *Current on statistics*
 - *Current on payments*
 - *Site has passed most recent monitoring visit*
- 3 Member has appropriate site for storage and/or distribution of GNAP product.**
 - *Correct shelving and labeling for storing GNAP product*
 - *Approved distribution site*
- 4 Member is responsive to emails and phone calls.**

2025 GNAP Period

May 1, 2025 - August 31, 2025

- GNAP products will be available for order through the Food Bank Member portal starting May 1, 2025, for Members who have been approved to participate in the program.
- All GNAP product must be distributed by the end date of the 2025 GNAP period - August 31, 2025.
- An annual GNAP audit will take place shortly after the end of the GNAP period. If selected for the audit, you will be notified by your Food Access Coordinator and they will schedule a time to visit your site to complete the audit.

GNAP Menu

Note: GNAP products are available on a first-come, first-serve basis and the menu is subject to change throughout GNAP period.

Cheesy Tuna Pasta
Chicken Pasta
Alfredo Pasta
Beef Pasta
4-Cheese Lasagna Dinner
Canned Tuna
Canned Chicken
Peanut Butter
Grape Jelly
Chicken Drums
Mini Sausages
Spaghetti
Spaghetti Sauce
Canned Green Beans
Assorted Cereal
Assorted Cheese
Sliced American Cheese
Condensed Soups
Shelf-stable 1% Milk (8 oz)
Ground Beef
Instant Mashed Potatoes
Rice

Paperwork

Neighbor Requirements for GNAP Forms:

- When directly serving children under the age of 18, GNAP forms are not required.
- When serving families with children that include adults 18+ years of age, GNAP forms are required.

Member Requirements for GNAP Forms:

- Member must ensure current GNAP forms are being used at distributions.
- Completed GNAP forms must be stored at the Member's site for 5 years.
- You may access the 2025 GNAP Form to print through the Membership webpage.

Statistics Requirements

- On-time reporting is required. All GNAP reporting is due on the last day of each month along with all other reporting.
- Reporting categories:
 - 2025 NEW GNAP TANF PARTICIPANTS
 - 2025 NEW GNAP AT-RISK
 - 2025 NEW GNAP MEALS PREPARED AND SERVED

***Please refer to the
Statistics Reporting Guide
for details.***

1. Visit foodbanknega.org
2. Hover over the “Membership” tab
3. Select “Member Forms”
4. Scroll down and click the drop down for “Onboarding Information”
5. Select “Statistics Reporting Guide”

<https://foodbanknega.org/wp-content/uploads/2024/12/Statistics-Reporting-Guide.pdf>

2025 GNAP MOU

**Please submit a completed GNAP MOU by April 28, 2025
to access GNAP products by May 1.**

***GNAP MOUs will be accepted until July 28th and you will gain access to GNAP product once the MOU is approved.*

All MOUs will be reviewed by the Food Access Team and you will receive a follow-up e-mail regarding approval.

Once approved, you will have access to GNAP products through online ordering.

Please visit our website to access the 2025 GNAP MOU and 2025 GNAP Forms:
foodbanknega.org/membership/member-forms/

*Please e-mail your completed 2025 GNAP MOU
to Stevie Jandrlich at sjandrlich@foodbanknega.org*

Program Requirements Checklist

- Member must complete & submit 2025 GNAP MOU.
- Member must have appropriate storage space and/or access to distribution site.
- Member must collect GNAP forms when distributing GNAP product.
- Member must submit GNAP statistics every month.
- Member must ensure all GNAP product received is distributed before August 31, 2025.

Questions?

Please contact your Food Access Coordinator.

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**EVERY NEIGHBOR.
WITH ENOUGH FOOD.
EVERYDAY.**