



Third Party Site Agreement

Overview

A "Third Party Site" is a location that is not owned or controlled by the Food Bank Member which is used to host a Member's charitable food distribution using Food Bank of Northeast Georgia product. Third Party Sites can be located at a school, library, youth organization, municipal building, clinic, senior housing, or other locations where food assistance is needed. Additionally, a Third Party Site must be pre-approved by the Food Bank for both delivery and food safety.

Responsibility of Member

- While operating a charitable food distribution at a Third Party Site, the terms of the Member Contract will apply to the Member and any volunteers at the Third Party Site.
- Third Party Sites are considered to be operating under the fiscal and legal responsibility of the Member's organization and status as a Public Charity or Church.
 - The Member is responsible for food safety procedures at the Third Party Site.
- The Member agrees to:
 - Be programmatically, fiscally, and legally responsible for Product handling and distribution activities of the Sponsored
 - Not share or collect fees from the Sponsored or Donated Products and all money received disbursed in connection with handling and distribution of Donated Product will be carried out through- and reflected in the financial records of the Member.
- All communications with the Food Bank will be made by a representative of the Member organization. The Member will organize the delivery and distribution of food.
 - The Food Bank is not responsible for communicating with the Third Party Site.
- The Member will not engage in practices or partner with a Third Party Site which views and uses food distributions as access to a large group of people for solicitation, proselytization, or promotion of corporate objectives.
 - Any form of outreach beyond the provision of food must be completely invitational, void of coercion, and physically separate from the process of the food distribution.
- The Member ensures responsibility for the provision of equitable food assistance to all humans during Food Bank distributions and to provide accommodations as needed for those requesting food assistance to the best of their ability.

Responsibility of Third Party Site

- The Third Party Site will operate under the fiscal and legal responsibility of the Member during charitable food distributions and agrees to follow distribution instructions from the Member.
 - The Third Party Site will not use any Donated Product for their operations, upkeep, business meetings, fundraising, compensation, or consumption, including consumption of beverages by staff or volunteers when carrying out assigned duties.
 - The Third Party Site will not engage in discrimination in the provision of service against any person because of race, color, citizenship, religion, gender, national origin, ancestry, age, marital status, disability, sexual orientation including gender identity or expression, unfavorable discharge from the military or status as a protected veteran, or as otherwise prohibited under the current USDA nondiscrimination statement.



- The Third Party Site agrees to coordinate directly with the Member organization to host a charitable food distribution on their premises.
- The Third Party Site will not engage in activities that use food distributions as access to a large group of people for solicitation, proselytization, or promotion of corporate objectives.
- The Third Party Site will serve any human seeking food assistance during Food Bank distributions to the best of their ability.

This Agreement will be in effect from _____, 20____ to _____, 20_____.

Member Organization Name: _____

Signature: _____

Print Name: _____

Title: _____

Name of Third Party Site: _____

Signature: _____

Print Name: _____

Title: _____

Food Bank of Northeast Georgia:

Representative Signature: _____

Print Name: _____

Title: _____